



Port Community Information Bulletin # 13-05
Marine Safety Office (813) 228-2189
Tampa, Florida

Effective Date: June 1, 2005
Expiration Date: December 1, 2005

HURRICANE SEASON 2005 HEAVY WEATHER LAY-UP PLANS

Hurricane season begins June 1st and continues through November 30th. If you have not already done so, heavy weather contingency plans should be reviewed and, if necessary, revised. These lay-up plans must be on file and approved by the COTP for all vessels 500 GT or more who will be or wish to remain in port during heavy weather.

The maritime community is reminded that Tampa Bay is NOT a harbor of refuge. Mariners should keep this in mind while planning their voyage for Tampa during the hurricane season.

Attached to this information bulletin is a copy of the 2005 Vessel Lay-up plan application. A set of plans must be submitted for each vessel desiring to remain in port. Once the plans have been reviewed and approved a letter will be sent accordingly. If a plan is not approved, notification will be made for corrections or updates. Shipping agents are requested to make their vessel owners/operators aware of these requirements.

Lay-up plans should be submitted to LTJG Jennifer Andrew of my Waterways Management Division. Questions may also be addressed to LTJG Jennifer Andrew at 813-228-2191 ext 8203. Lay-up plans may be faxed, e-mailed, or mailed to the below:

jandrew@msotampa.uscg.mil

Fax-813-228-2399 (please include cover sheet addressed to LTJG Jennifer Andrew & number of pages)

Commanding Officer
USCG MSO Tampa
Waterways Management
155 Columbia Drive
Tampa, FL 33606
Attn: LTJG Jennifer Andrew

ALL VESSEL LAY-UP PLANS ARE TO BE SUBMITTED BY 15 JUNE 2005.

/s/
J. M. FARLEY
Captain, U.S. Coast Guard
Captain of the Port

VESSEL HEAVY WEATHER LAY UP PLANS

Vessels allowed to remain in port must have the decks clear of any missile hazards, potential pollution hazards, and flammable materials. All persons in charge must ensure hatches are secured for heavy weather. The following information at a minimum should be included in requests to the COTP to allow a commercial oceangoing vessel or oceangoing barge of over 500 gross tons to remain in port.

1. Name of berth and location
2. Time/Date of Plan
3. Name, call sign, and official number of vessel
4. Nationality of vessel
5. Name of master
6. Name, address, and phone number of agent
7. Name, mailing address, and phone number of the charterer or operator
8. Name, mailing address, and phone number of owner
9. Vessel particulars including length and gross tonnage
10. State the reason why vessel cannot leave port. Condition of vessel
11. Number of personnel to remain on vessel and their qualifications.

VESSEL HEAVY WEATHER LAY UP PLANS (continued)

12. Amount of ballast the vessel may hold
13. Amount of bunkers, lube oil, and diesel oil on board
14. Estimated draft with vessel ballasted
15. Depth of water in the berth at low tide
16. Availability of main propulsion
17. Describe how vessel will be secured to the berth. Submit a diagram showing the mooring arrangements with the size mooring lines or wire.
18. State the operational status of machinery on board (i.e. engines, generators, firefighting pumps, bilge pumps, anchors and number of anchors etc.)
19. Firefighting capabilities of vessel
20. Any unusual conditions affecting its seaworthiness.
21. Communications aboard vessel, including telephone number and frequencies monitored.
The above criteria are a minimum standard. COTPs can require additional information or vessel action. The COTPs are best suited to determine the needs necessary to safeguard the ports within their area of responsibility.
<p>Submit this form to the Marine Safety Office Tampa at the following address:</p> <p>Commanding Officer USCG MSO Tampa 155 Columbia Drive Tampa, FL 33606 (813)228-2191 Or Fax to (813) 228-2399</p>